



**The Catlins Area School**

Te Kura Taumata O Catlins | To be the best you can be

# **ANNUAL FINANCIAL STATEMENTS**

## **FOR THE YEAR ENDED 31 DECEMBER 2024**

### **School Directory**

**Ministry Number:** 394

**Principal:** Glenys Hanley

**School Address:** 1 Stuart Street, Owaka 9535

**School Phone:** 03 415 8036

**School Email:** [principal@catlins.school.nz](mailto:principal@catlins.school.nz)

**Accountant / Service Provider:**

**Solutions & Services**  
Collaborative School Administration

# THE CATLINS AREA SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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# The Catlins Area School

## Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the Principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

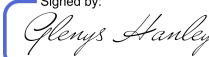
The School's 2024 financial statements are authorised for issue by the Board.

Kerri Nakajima  
Full Name of Presiding Member

Signed by:  
  
5910B46722CF476B  
Signature of Presiding Member

26 May 2025  
Date:

Glenys Hanley  
Full Name of Principal

Signed by:  
  
F4AA6915430FF017  
Signature of Principal

26 May 2025  
Date:

# The Catlins Area School

## Members of the Board

For the year ended 31 December 2024

Name	Position	How Position Gained	Term Expired/ Expires
Kerri Nakajima	Presiding Member Parent Representative	Elected	Sep 2025
Glenys Hanley	Principal	ex Officio	
Hamish McDougall	Parent Representative	Elected	Sep 2025
Phillip Bradfield	Parent Representative	Elected	Sep 2025
Olivia Parkes	Parent Representative	Elected	Nov 2026
Sarah Lyon	Parent Representative	Elected	Nov 2026
Matthew Simpson	Staff Representative	Elected	Jan 2024
Amelia Morrison	Student Representative	Elected	Nov 2024
Kaiyo Nakajima	Student Representative	Elected	Oct 2025
Amanda Smith	Staff Representative	Elected	Sept 2025

The Minister of Education appointed a Limited Statutory Manager on 13 November 2023 to manage the functions, powers and duties of the board in relation to communication. This was revoked by the Minister of Education on 10 June 2024.

# The Catlins Area School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

		2024	2024	2023
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Revenue</b>				
Government Grants	2	2,451,097	2,069,457	2,587,573
Locally Raised Funds	3	152,305	163,029	172,670
Interest		16,890	8,000	15,832
Other Revenue		7,154	-	-
<b>Total Revenue</b>		<b>2,627,446</b>	<b>2,240,486</b>	<b>2,776,075</b>
<b>Expense</b>				
Locally Raised Funds	3	84,757	77,026	48,029
Learning Resources	4	1,745,805	1,582,645	1,863,890
Administration	5	219,617	185,850	216,325
Interest		926	-	705
Property	6	605,474	422,592	576,253
Loss on Disposal of Property, Plant and Equipment		674	-	7,723
<b>Total Expense</b>		<b>2,657,253</b>	<b>2,268,113</b>	<b>2,712,925</b>
<b>Net (Deficit)/Surplus for the year</b>		<b>(29,807)</b>	<b>(27,627)</b>	<b>63,150</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(29,807)</b>	<b>(27,627)</b>	<b>63,150</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# The Catlins Area School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
<b>Equity at 1 January</b>		618,741	618,741	581,756
Total comprehensive revenue and expense for the year		(29,807)	(27,627)	63,150
Distributions to Ministry of Education - Tennis Court Resurfacing	17	-	-	(49,533)
Contribution - Furniture and Equipment Grant		-	-	10,550
Contribution - Te Mana Tūhono		-	-	12,818
<b>Equity at 31 December</b>		588,934	591,114	618,741
Accumulated comprehensive revenue and expense		588,934	591,114	618,741
<b>Equity at 31 December</b>		588,934	591,114	618,741

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# The Catlins Area School

## Statement of Financial Position

As at 31 December 2024

		2024	2024	2023
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	100,674	69,333	70,113
Accounts Receivable	8	189,054	308,977	308,977
GST Receivable		8,984	24,110	24,110
Prepayments		13,426	16,786	16,786
Inventories	9	1,142	985	985
Investments	10	195,000	195,000	195,000
Funds Receivable for Capital Works Projects	17	16,790	25,038	25,038
		525,070	640,229	641,009
<b>Current Liabilities</b>				
Accounts Payable	12	217,723	328,179	328,179
Revenue Received in Advance	13	9,514	12,280	12,280
Provision for Cyclical Maintenance	14	65,517	58,689	61,766
Finance Lease Liability	15	4,746	3,398	3,398
Funds held in Trust	16	-	3,630	3,630
Funds held for Capital Works Projects	17	36,249	36,249	36,249
		333,749	442,425	445,502
<b>Working Capital Surplus</b>		191,321	197,804	195,507
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	468,335	459,207	479,376
		468,335	459,207	479,376
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	66,018	63,760	54,005
Finance Lease Liability	15	4,704	2,137	2,137
		70,722	65,897	56,142
<b>Net Assets</b>		588,934	591,114	618,741
<b>Equity</b>		588,934	591,114	618,741

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# The Catlins Area School

## Statement of Cash Flows

For the year ended 31 December 2024

		2024	2024	2023
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		886,354	679,457	712,339
Locally Raised Funds		157,846	127,662	108,995
International Students		-	35,367	7,463
Goods and Services Tax (net)		15,126	-	(15,263)
Payments to Employees		(382,237)	(329,045)	(356,064)
Payments to Suppliers		(575,734)	(480,389)	(363,435)
Interest Paid		(926)	-	(705)
Interest Received		15,774	8,000	10,604
Net cash from Operating Activities		116,203	41,052	103,934
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment		(53,987)	(41,832)	(87,266)
Purchase of Investments		-	-	(70,000)
Net cash (to) Investing Activities		(53,987)	(41,832)	(157,266)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	10,550
Distributions to Ministry of Education - Tennis Court Resurfacing		-	-	(49,533)
Finance Lease Payments		(1,735)	-	(1,993)
Funds Administered on Behalf of Other Parties		(29,920)	-	(60,906)
Net cash (to) Financing Activities		(31,655)	-	(101,882)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>30,561</b>	<b>(780)</b>	<b>(155,214)</b>
Cash and cash equivalents at the beginning of the year	7	70,113	70,113	225,327
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>100,674</b>	<b>69,333</b>	<b>70,113</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense, and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# The Catlins Area School

## Notes to the Financial Statements

### For the year ended 31 December 2024

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

The Catlins Area School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 22b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

#### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

#### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

#### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, and deposits held at call with banks. The carrying amount of cash and cash equivalents represent fair value.

#### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

#### **1.8. Inventories**

Inventories are consumable items held for sale and comprised of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **1.9. Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10–40 years
Furniture and Equipment	5–15 years
Information and Communication Technology	2-5 years
Motor Vehicles	5 years
Leased Assets held under a Finance Lease	3 years
Library Resources	12.5% Diminishing value

#### **1.11. Impairment of property, plant and equipment**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

##### *Non cash generating assets*

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

#### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

### **1.14. Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

### **1.15. Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

### **1.16. Funds held for Capital Works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

### **1.17. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, the School's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

### **1.18. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable and, finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**1.19. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**1.20. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**1.21. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

Government Grants - Ministry of Education  
Teachers' Salaries Grants  
Use of Land and Buildings Grants  
Other Government Grants

2024	2024	2023
Actual	Budget	Actual
\$	(Unaudited)	\$
696,692	658,457	713,005
1,402,239	1,200,000	1,491,402
325,720	190,000	344,125
26,446	21,000	39,041
2,451,097	2,069,457	2,587,573

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

### Revenue

Donations and Bequests  
Fees for Extra Curricular Activities  
Trading  
Fundraising and Community Grants  
Other Revenue  
International Student Fees

2024	2024	2023
Actual	Budget	Actual
\$	(Unaudited)	\$
34,655	21,250	23,595
61,381	79,450	43,539
865	2,000	4,439
22,235	10,492	63,055
26,039	14,470	18,839
7,130	35,367	19,203
152,305	163,029	172,670

### Expenses

Extra Curricular Activities Costs  
Trading  
Fundraising and Community Grant Costs  
International Student - Other Expenses

79,765	71,096	33,467
80	-	4,716
1,725	-	4,547
3,187	5,930	5,299
84,757	77,026	48,029
67,548	86,003	124,641

*Surplus for the year Locally raised funds*

## 4. Learning Resources

Curricular  
Employee Benefits - Salaries  
Other Learning Resources  
Staff Development  
Depreciation

2024	2024	2023
Actual	Budget	Actual
\$	(Unaudited)	\$
95,915	143,724	102,677
1,554,346	1,341,071	1,672,427
2,985	4,450	1,661
18,603	28,000	17,275
73,956	65,400	69,850
1,745,805	1,582,645	1,863,890

## 5. Administration

Audit Fees  
Board Fees and Expenses  
Intervention Costs  
Legal Fees  
Other Administration Expenses  
Employee Benefits - Salaries  
Insurance  
Service Providers, Contractors and Consultancy

2024	2024	2023
Actual	Budget	Actual
\$	(Unaudited)	\$
11,338	5,500	5,083
12,197	15,250	13,692
14,111	-	5,879
2,406	-	13,285
50,241	47,925	30,860
117,018	105,200	110,952
4,681	4,350	29,255
7,625	7,625	7,319
219,617	185,850	216,325

## 6. Property

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cyclical Maintenance	18,843	17,668	19,912
Adjustment to the Provision- Other Adjustments	5,501	-	-
Heat, Light and Water	75,338	79,000	73,751
Rates	10,859	8,800	6,324
Repairs and Maintenance	40,181	22,500	23,476
Use of Land and Buildings	325,720	190,000	344,125
Other Property Expenses	27,976	21,850	21,028
Employee Benefits - Salaries	101,056	82,774	87,637
	<u>605,474</u>	<u>422,592</u>	<u>576,253</u>

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	100,674	69,333	70,113
Cash and Cash Equivalents for Statement of Cash Flows	<u>100,674</u>	<u>69,333</u>	<u>70,113</u>

Of the \$100,674 Cash and Cash Equivalents, \$66,474 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and includes retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

Of the \$100,674 Cash and Cash Equivalents, \$6,310 of unspent grant funding is held by the School. This funding is subject to conditions which specify how the grant is required to be spent. If these conditions are not met, the funds will need to be returned.

Of the \$100,674 Cash and Cash Equivalents, \$3,204 of Other Revenue in Advance is held by the School, as disclosed in note 13.

## 8. Accounts Receivable

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	3,027	6,171	6,171
Receivables from the Ministry of Education	45,847	178,042	178,042
Interest Receivable	7,109	5,993	5,993
Teacher Salaries Grant Receivable	133,071	118,771	118,771
	<u>189,054</u>	<u>308,977</u>	<u>308,977</u>
Receivables from Exchange Transactions	10,136	12,164	12,164
Receivables from Non-Exchange Transactions	178,918	296,813	296,813
	<u>189,054</u>	<u>308,977</u>	<u>308,977</u>

## 9. Inventories

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	1,142	985	985
	<u>1,142</u>	<u>985</u>	<u>985</u>

## 10. Investments

The School's investment activities are classified as follows:

	2024	2024	2023
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	195,000	195,000	195,000
Total Investments	<u>195,000</u>	<u>195,000</u>	<u>195,000</u>



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2024	\$	\$	\$	\$	\$	\$
Building Improvements	300,102	-	-	-	(13,726)	286,376
Furniture and Equipment	80,574	30,838	(2,974)	-	(14,574)	93,864
Information and Communication Technology	70,900	20,554	(1,547)	-	(31,595)	58,312
Motor Vehicles	10,328	5,912	(1,473)	-	(6,388)	8,379
Leased Assets	5,661	9,602	-	-	(5,946)	9,317
Library Resources	11,811	2,596	(593)	-	(1,727)	12,087
<b>Balance at 31 December 2024</b>	<b>479,376</b>	<b>69,502</b>	<b>(6,587)</b>	<b>-</b>	<b>(73,956)</b>	<b>468,335</b>

The net carrying value of furniture and equipment held under a finance lease is \$9,317 (2023: \$5,661)

### Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2024	2024	2024	2023	2023	2023
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	528,016	(241,640)	286,376	528,016	(227,914)	300,102
Furniture and Equipment	509,211	(415,347)	93,864	481,466	(400,892)	80,574
Information and Communication Technology	381,730	(323,418)	58,312	365,135	(294,235)	70,900
Motor Vehicles	110,063	(101,684)	8,379	114,220	(103,892)	10,328
Leased Assets	14,473	(5,156)	9,317	12,222	(6,561)	5,661
Library Resources	75,414	(63,327)	12,087	76,665	(64,854)	11,811
<b>Balance at 31 December</b>	<b>1,618,907</b>	<b>(1,150,572)</b>	<b>468,335</b>	<b>1,577,724</b>	<b>(1,098,348)</b>	<b>479,376</b>

## 12. Accounts Payable

	2024	2024	2023
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	53,694	172,566	172,566
Accruals	12,811	5,083	5,083
Employee Entitlements - Salaries	147,047	145,943	145,943
Employee Entitlements - Leave Accrual	4,171	4,587	4,587
	<b>217,723</b>	<b>328,179</b>	<b>328,179</b>
Payables for Exchange Transactions	217,723	328,179	328,179
	<b>217,723</b>	<b>328,179</b>	<b>328,179</b>

The carrying value of payables approximates their fair value.

## 13. Revenue Received in Advance

	2024	2024	2023
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	6,310	4,319	4,319
International Student Fees in Advance	-	7,130	7,130
Other Revenue in Advance	3,204	831	831
	<b>9,514</b>	<b>12,280</b>	<b>12,280</b>

#### 14. Provision for Cyclical Maintenance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Provision at the Start of the Year	115,771	115,771	95,859
Increase to the Provision During the Year	18,843	17,668	18,197
Use of the Provision During the Year	(8,580)	(10,990)	-
Other Adjustments	5,501	-	1,715
Provision at the End of the Year	131,535	122,449	115,771
Cyclical Maintenance - Current	65,517	58,689	61,766
Cyclical Maintenance - Non current	66,018	63,760	54,005
	131,535	122,449	115,771

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

#### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
No later than one year	5,397	3,743	3,743
Later than One Year	4,992	2,280	2,280
Future Finance Charges	(939)	(488)	(488)
	9,450	5,535	5,535
Represented by:			
Finance lease liability - Current	4,746	3,398	3,398
Finance lease liability - Non-current	4,704	2,137	2,137
	9,450	5,535	5,535

#### 16. Funds Held in Trust

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	-	3,630	3,630
	-	3,630	3,630

These funds relate to arrangements where the School is acting as an agent. These amounts are not revenue or expenses of the School and therefore are not included in the Statement of Comprehensive Revenue and Expense.

#### 17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7, and includes retentions on the projects, if applicable.

2024	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Weather Tightness Remediation -209121	(25,038)	8,392	(144)	-	(16,790)
AMS - 224980	36,249	516,347	(516,347)	-	36,249
Totals	11,211	524,739	(516,491)	-	19,459

#### Represented by:

Funds Held on Behalf of the Ministry of Education	36,249
Funds Receivable from the Ministry of Education	(16,790)

2023	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
	\$	\$	\$	\$	\$
Boiler Upgrade - 214732	(14,167)	43,054	(28,887)	-	-
Block 2 ILE Remodel - 216039	13,603	22,508	(36,111)	-	-
Roof Replacement 1,2,10,12,14 - 215394	(30,881)	35,674	(4,793)	-	-
Tennis Court Resurfacing - 224982	46,837	17,662	(114,032)	49,533	-
Weather Tightness Remediation - 209121	31,057	-	(56,095)	-	(25,038)
AMS - 224980	14,790	359,466	(338,007)	-	36,249
Remodel changing rooms - 224981	(10,537)	91,809	(81,272)	-	-
Fire Damage - 240810	(11,331)	12,583	(1,252)	-	-
Totals	39,371	582,756	(660,449)	49,533	11,211

**Represented by:**

Funds Held on Behalf of the Ministry of Education

36,249

**18. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as: government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies for example, Government departments and Crown entities are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

**19. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all Board members, Principal, and Deputy Principals.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	3,240	3,535
<i>Leadership Team</i>		
Remuneration	405,526	401,720
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	408,766	405,255

There are 7 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. The Board also has Finance and Property members that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	0 - 0	0 - 0

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
100 - 110	2.00	4.00
110 - 120	1.00	-
120 - 130	3.00	2.00
	6.00	6.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and the number of persons to whom all or part of that total was payable was as follows:

	2024 Actual	2023 Actual
Total	\$ -	\$ -
Number of People	-	-

## 21. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

### Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

### Pay Equity Settlement Wash Up amounts

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2025.

## 22. Commitments

### (a) Capital Commitments

At 31 December 2024, the Board had capital commitments of \$22,086 (2023:\$107,155) as a result of entering the following contracts:

Contract Name	2024 Capital Commitment
Findlaters Yamaha	\$ 22,086
<b>Total</b>	<b>22,086</b>

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 17.

### (b) Operating Commitments

As at 31 December 2024 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2023: nil)

## 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Cash and Cash Equivalents	100,674	69,333	70,113
Receivables	189,054	308,977	308,977
Investments - Term Deposits	195,000	195,000	195,000
<b>Total Financial assets measured at amortised cost</b>	<b>484,728</b>	<b>573,310</b>	<b>574,090</b>

### Financial liabilities measured at amortised cost

Payables	217,723	328,179	328,179
Finance Leases	9,450	5,535	5,535
<b>Total Financial liabilities measured at amortised Cost</b>	<b>227,173</b>	<b>333,714</b>	<b>333,714</b>

#### **24. Events After Balance Date**

There were no significant events after the balance date that impact these financial statements.

#### **25. Comparatives**

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE READERS OF THE CATLINS AREA SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

The Auditor-General is the auditor of The Catlins Area School (the School). The Auditor-General has appointed me, Aaron Higham, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements of the School on his behalf.

#### **Opinion**

We have audited the financial statements of the School on pages 3 to 19, that comprise the statement of financial position as at 31 December 2024, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2024; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 26 May 2025. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### **Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion.

Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### Other information

The Board is responsible for the other information. The other information obtained at the date of our report are as follows; Statement of Responsibility, Members of the board, Statement of Variance, Evaluation of the School's Students' Progress and Achievement, Report on How the School has Given Effect to Te Tiriti o Waitangi, Statement of Compliance with Employment Policy and Kiwisport statement, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Aaron Higham  
BDO Invercargill  
On behalf of the Auditor-General  
Invercargill, New Zealand