

## ABOUT THE REVIEW PROCESS

The SchoolDocs review process allows the school community to provide feedback on policies and procedures, and ensures information stays up to date. See the **Current Review** tab at the top of your site for more information about what's under review each term.

Policies under review have a **Start your review** button. Reviews open at the start of each term, and anyone in the school community can submit a review.

Currently under review

Start your review

Select your role at the school and follow the instructions to provide feedback on policies under review.

Staff member  
Board member  
Whānau  
Student

The review schedule indicates policies that are particularly important for the board to review, but all reviewers are welcome to submit feedback.

Reviewers can provide feedback on the **content** and **implementation** of policies that are under review.

**Content** feedback is for suggesting how policy information could be improved for schools.

**Implementation** feedback is for letting your school know how well the policy is being implemented.

When you've entered any comments and ratings, you can submit your review. You can also choose to be emailed a copy of your feedback.

Submit review



### WHAT HAPPENS TO REVIEW FEEDBACK?

Your feedback is sent to the SchoolDocs team, and to designated staff and board members at your school. The SchoolDocs team uses content feedback to make changes to policy information for all schools.