



The Catlins Area School

Currently under review

We are reviewing this policy for its content and how well the school implements it. To share your comments and rate its implementation, click the "Start your review" button.

About the review process

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Professional Development

The Catlins Area School provides equitable opportunities for professional development (PD) to meet identified needs. The board is committed to ensuring all staff participate in ongoing, pertinent professional development related to school strategic goals. See [School Planning and Reporting](#).

We recognise that professional development:

- ensures staff are informed about the latest developments in education
- builds staff capability and competence
- enhances the quality of teaching, learning, and school support services
- is an integral part of our performance management system
- is a central factor leading to student success.

Criteria for approving professional development

- Professional development should support staff to stay up to date with current local, national, and international education practices.
- Professional development hours are treated as work hours, and considered when determining staff leave entitlements.
- Applications must be endorsed by the principal. If the principal is applying for professional development, the board must endorse the application.
- Each application is based on its own merits. No decision should set a precedent for future staff.
- Centrally-funded PLD (professional learning and development) should meet one of the priority objectives as set by the Ministry, and align with the strategic direction of the school.



Funding

Professional development is approved as budget allows. Plans for professional development should be presented to the board before the budget is set each year, and reflected in annual budgets to support ongoing professional growth. The expense must be reasonable and comparable to other expenses that provide similar value to the school.

Related topics

- [Employment Agreements](#)
- [Performance Management](#)
- [Staff Leave](#)

Resources

- Ministry of Education: [Professional Learning and Development](#) 
- Ministry of Education: [Scholarships, awards and funding for people working in schools](#) 

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